

# APPLICATION FORM

## Sponsorship and Exhibition Order Form

(Please return this form preferably before April 20, 2018)

Name of the company: .....

Postal address: .....

Invoice address (if different from above): .....

Name of the contact person: .....

Phone: ..... Fax: ..... E-mail: .....

VAT Number: .....

*Please tick the appropriate boxes*

### 1. Sponsorship categories

Main Package	3600 EUR+VAT	<input type="checkbox"/>
Gold Package	2600 EUR+VAT	<input type="checkbox"/>
Silver Package	1600 EUR+VAT	<input type="checkbox"/>

### 2. Sponsoring Opportunities and Benefits

Sponsorship of Banquet Dinner	1500 EUR+VAT	<input type="checkbox"/>
Sponsorship of Lunch	1300 EUR+VAT	<input type="checkbox"/>
Sponsorship of Coffee Breaks	500 EUR+VAT/break	<input type="checkbox"/>
Sponsorship of the Delegates' Bag	1100 EUR+VAT	<input type="checkbox"/>
Sponsorship of Name Badges and Lanyards	1100 EUR+VAT	<input type="checkbox"/>
Sponsorship of Notepads and Pens	1100 EUR+VAT	<input type="checkbox"/>

### 3. Advertisements

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#### Final Program

Inner page B5 (full color) 350 EUR+VAT

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Flyer insert (in the conference bag) 200 EUR +VAT/insert

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#### 4. Exhibition

Size of the stand place (width x depth)

4 m<sup>2</sup> (~2x2 m) 1000 EUR+VAT

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6 m<sup>2</sup> (~3x2 m) 1400 EUR+VAT

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#### 5. Prices and payment conditions

*All prices stated above exclude VAT, which is 27 % (as of 2018). Payment should be arranged upon receipt of our pro forma invoice, according to the following terms:*

**Deadline of sponsorship and advertisement fees** May 2, 2018

*Payment should be arranged upon receipt of our pro forma invoice.*

#### 6. Cancellation Policy

*Cancellation is not possible from the side of the sponsor, after having sent the expression of intent, as the service (communication towards the participants) is started by the organizers immediately.*

*Refundable amounts depend on the date of cancellation and are stated as follows:*

**Before May 15, 2018:** 50% refunded, 50% retained

**After May 15, 2018:** no refund.

**By signing this application form, I hereby declare that I understand and accept the conditions of participation, payment and cancellation.**

**Date:** ..... **Signature:** .....

**Please send this form to the Symposium Secretariat preferably before April 20, 2018.**

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